

THE CATHEDRAL COLLEGE PARENTS & FRIENDS ASSOCIATION
GENERAL MEETING MINUTES
Tuesday 14 February 2017 @ 5.30PM

EXECUTIVE

President: Marianne Williams
Vice-President: Catherine Weaver
Secretary: Jacqui Sheehan
Treasurer: Jody Hollett

ATTENDEES

Marianne Williams
Catherine Weaver
Jacqui Sheehan
C Massingham
Michelle Silver
Brooke Dalley
Gabriela Viccuy
Fiona Clerc
Elise Wadsworth
Nigel Wadsworth
Karen Westgarth

APOLOGIES

Rob Alexander
Jody Hollett
James Sheehan

MEETING OPENED

5.33pm

WELCOME

Marianne Williams

PRAYER & REFLECTION

Claire Stitt

Minutes of previous meeting



08.11.16 TCC P&F
Meeting Minutes.docx

Moved by Jacqui Sheehan / Seconded by Marianne Williams

Business arising from minutes

Issues with bank signatories for new committee members?

- CS has bank paperwork fully signed by all four Executives
- **Claire Stitt to lodge tomorrow**

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Incoming Correspondence

Diocesan Parents & Friends Conference, The Haven, Emu Park
Friday 24 March 2017 to Sunday 26 March 2017



Letter P&F Conf



Program P&F Conf



Registration P&F
Conf

- Karen Westgarth to attend
- Any other members who wish to attend please notify Marianne Williams

Treasurer's Report



2016-2017 TCC
Workbook.xlsx

Board Representative

Nil

Principal's Report

- Current enrolment 1169
- 6 new staff this year / 1 returning staff member
- Year 7 have settled in well
- Welcome Mass was excellent celebration
- Yr7-9 Information evenings were well attended
- School review improvement this year – first year of new process – each year will look at something different – National School Improvement Tool will be audited
- Year 7 Information Evening for 2018 – 27 February 2017
- Immunisation program happening for Year 7
- Student Immersion Program to Alice Springs
- Reconciliation Action Plan – launched 2 years ago – last meeting tomorrow afternoon
- Café has new fridge / freezer installed
- Mess outside due to construction work being undertaken
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Ongoing Projects

Report – Queensland Transport & Main Roads – Assessment of TCC Traffic Zone – Carried over to next meeting (Catherine Weaver)

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New Business

Current format of the College News / TCC News

- Marianne Williams indicated she had been approached by many parents who are unhappy with current format
- TCC News feedback
 - Don't want news in that format
 - Can't watch at work
 - Chews a lot of data – can't watch on Wifi
 - Click through idea is good
- Skoolbag App – not pushing applications TCC News is a Drama / PR Exercise for students
- Some miss newsletter with key dates
- **Claire Stitt to investigate**

Email group for TCC P&F Members

- **Claire Stitt to investigate**

Email address for TCC P&F Executive

- **Claire Stitt to investigate**

Electronic display of P&F Minutes

- Minutes to be emailed
- Minutes / Agenda to be displayed through Data Projector

General Business

Minutes on Website

- 'Unconfirmed' minutes to be uploaded to TCC website waiting on ratification of committee (**Jacqui Sheehan to email Sharon O'Grady**)

Second-hand uniform shop

- Needs parent volunteer – not run by P&F
- Could maybe be held during week books are collected

Agenda Items

- To be lodged the week before the meeting
- **Email to be sent requesting items (Jacqui Sheehan)**

Meeting Closed

6.33pm

Next Meeting Date

14 March 2017 5.30 pm