

**THE CATHEDRAL COLLEGE PARENTS & FRIENDS ASSOCIATION
GENERAL MEETING MINUTES
Tuesday 13 JUNE 2017 @ 5.30PM**

EXECUTIVE

President: Marianne Williams
Vice-President: Catherine Weaver
Secretary: Jacqui Sheehan
Treasurer: Jody Hollett

ATTENDEES

Marianne Williams
Catherine Weaver
Jacqui Sheehan
James Sheehan
Martin Crowe
Megan Dunstan
Fiona Clerc
Elise Wadsworth
Karen Westgarth
Anna Harding
Brooke Dalley
Claire Stitt

APOLOGIES

Jody Hollett
Gaby Haggardorn

WELCOME

Claire Stitt

PRAYER & REFLECTION

Claire Stitt

Minutes of previous meeting



16.05.17 TCC PF
Minutes.docx

Moved by Karen Westgarth
Seconded by Fiona Clerc

Business arising from minutes

Complete

Purchase of additional items for School Formal - Proposal for chair covers (white lycra spandex stretch covers) 700 units @ \$2.86 per unit – can be stored in four large tubs from Bunnings at a cost of \$99 – dry-cleaning donated by Chevron Dry-Cleaning – Approved

Complete

Request from Bernadette Mitchell regarding purchase of keyboards - \$4,000 - Approved

Complete

PE Department requested mirrors to go into gym - \$3,600 – Approved

Ongoing

Request from Aeisha Hall to fund string instruments for primary school musical program - \$5,700 – investigations to be undertaken as to what extra music instruments are also required (Claire Stitt)

Ongoing

Request for plants & pots in new undercover area – need more

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definite figure (Claire Stitt)

Ongoing

Discussion to be held with Tuckshop Convenor to see what concerns are present (Claire Stitt)

Ongoing

P&F to provide gifts for Catholic Education Week nominees - \$100 per gift (Catherine Weaver)

Incoming Correspondence



PNF letter request -
Brisbane trip.docx

Reader's Cup - \$1,000.00 donation – Approved



PNF Letter for Polo
Sponsorship.pdf

Immersion Trip - \$477.50 request for shirts - Approved

Letter of thanks received from Bernadette Mitchell, Music Department, regarding purchase of new keyboards

Treasurer's Report

Nil

Board Representative

Martin Crowe (Chairperson)

- Presentation on who the school board are and what they hope to achieve
- 11 members from parents, school & parish
- Shared Wisdom model
- Try to support school in promoting & developing Catholic ethos & also in improving student learning outcomes
- Involved in: Strategic planning & ongoing development of school / IT replacement strategies / Budget & financial planning oversight / School renewal programs / Review school vision & mission / Review school policy
- School Improvement Program has been recent major focus

Principal's Report

- Change made to reports – feedback encouraged
- Exams from Wednesday for end of Term 2 (Year 9)
- Year 5 visits next Thursday
- Year 10 work experience next week
- Catholic Education Music Camp next week

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- Middle School Retreat next Wednesday
- Novena for Father Chris
- Term 3 – 22 July 2017 – Launch of Catholic Education Week Mass (2 nominees – Father Chris & Karen Bartlem)
- School Review & Improvement – external validation visit 25 July 2017

Ongoing Projects

P&F Budget

- Not discussed – carry over

General Business

Tuckshop usage data request to IT department

- Approximately 400 children served on Friday
- Request for staggered lunch hours – Declined
- School to look at adding 3rd EFTPOS machine & variety of foods provided
- Discussion to be held with Tuckshop Convenor to see what concerns are present (Claire Stitt)

Possible future P & F donations to School

- Not discussed – carry over

P&F to provide gifts for Catholic Education Week nominees

- \$100 per gift (Catherine Weaver to investigate possible gifts)

Next Meeting Date

15 August 2017 @ 5.30 pm