

THE CATHEDRAL COLLEGE PARENTS & FRIENDS ASSOCIATION MINUTES

Tuesday 19 JUNE 2018 @ 5.30PM

EXECUTIVE

President: Marianne Williams
Vice-President: Brooke Dalley
Secretary: Jacqui Sheehan
Treasurer: Jody Hollett

ATTENDEES

Rob Alexander
Marianne Williams
Jacqui Sheehan
James Sheehan
Karen Westgarth
Fiona Clerc
Jody Hollett
Gabriela Vicent
Elise Wadsworth
Nigel Wadsworth
Katie Bull

APOLOGIES

Trisha Smith

WELCOME

Marianne Williams

PRAYER & REFLECTION

Rob Alexander

Minutes of previous meeting



15.05.18 TCC P&F
Minutes

Approved by Fiona Clerc and seconded by Karen Westgarth that the minutes from the meeting held 15 May 2018 be confirmed as true and correct

Business arising from minutes

Container Deposit Scheme

We have missed the cut off date to become a donation point for COEX and will now need to investigate cages if we wish to participate in a recycling scheme

COEX having trouble trying to organise operator of donation point. Item to be removed from agenda unless further information received.

COMPLETE

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P&F Secondhand Uniform Facebook Page

Report presented about options for the Facebook group

ACTION: Further investigations regarding ICT policies, etc to be conducted and report to be provided at next meeting
(Rob Alexander & Nigel Wadsworth)

Shade / Blind for BBQ Area

Proposal for serving tables to be set up alongside the eating area out of the direct sunlight (currently where the drinks are sold) or have the serving area to be moved under Helen Hatte wing

ACTION: Investigate cost of installing 3 phase powerpoints under the Helen Hatte wing and / or discuss with Bernadette Mitchell regarding the BBQ set up
(Rob Alexander)

CARRY OVER

Vision Statement, Mission Statement and Core Values

Vision Statement, Mission Statement and Core Values added to today's agenda

COMPLETE

P&F Conference

Single room approved for Karen Westgarth to attend the P&F Conference as she is the only one attending

COMPLETE

Incoming Correspondence

Request from Jai Hansen

Discussion held - as student is representing the school at a state event the standard donation has previously been \$500



Letter from Jai Hansen.pdf

Donation of \$500 approved

Treasurer's Report

Report provided

Board Representative

Nil

Principal's Report

Library is about two months away from completion with 13 August 2018 as the completion date – Librarian would be appreciative of any funding assistance from the P&F in relation to stocking library once up and running

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School has 20 year lease on Kettle Park which will be developed as sporting fields

Starting discussions about the car park

Students are gearing up for exams

School activity next week:

- Year 10s will be on work experience
- Years 7 to 9 have a non-compulsory retreat on Wednesday
- Boarding closes Wednesday afternoon
- No classes for anyone on Thursday and Friday
- TCC is hosting the Catholic Education Music Festival from Tuesday to Thursday
- School reports to be provided by next Friday

Ongoing Projects

Nil

General Business

Vision Statement, Mission Statement and Core Values for review

- Discussed



Revised Vision and Mission Statements

P&F Conference Presentation (Karen Westgarth)

Fundraising BBQs

- Need a handwashing station
- No soap – used dishwashing liquid
- No paper-towel dispenser
- Need different size gloves
- Display a laminated checklist of what is required (tea towels, paper towel to clean BBQ, and so on)

ACTION: School to investigate possible fixes (Rob Alexander)

Parent Teacher Interviews on Student Free Days

- Text to remind parents Parent Teacher Interviews are occurring

Next Meeting Date

17 July 2018 @ 5.30 pm