

**THE CATHEDRAL COLLEGE PARENTS & FRIENDS ASSOCIATION
MINUTES**

Tuesday 17th July 2018 @ 5:30pm

Executive	President: Marianne Williams Vice-President: Brooke Dalley Secretary: Jacqui Sheehan Treasurer: Jody Hollett
Attendees	Rob Alexander Marianne Williams Fiona Clerc Jody Hollett Brooke Dalley Gabriela Vicent Trisha Smith Megan Dunstan G Dunstan
Apologies	Jacqui Sheehan James Sheehan Elise Wadsworth Nigel Wadsworth
Welcome	Marianne Williams
Prayer and Reflection	Rob Alexander
Minutes of the previous meeting	(insert link June) Approved by Marianne Williams and seconded by Fiona Clerc that the minutes from the meeting held 19 June 2018 be confirmed as true and correct.
Business arising from minutes	P&F Second-Hand Uniform Facebook Page Up and running by end of July and will be set as an Open Group. BBQ Area <ul style="list-style-type: none"> • Handwashing station with soap dispensers fitted • Tea towels to be sourced from hospitality kitchen prior to events and returned post. • Paper towel dispenser to be installed. • Different sized gloves now available Action – Checklist to be confirmed by Elise Wadsworth
Incoming Correspondence	<ul style="list-style-type: none"> • Request from Lilley Peachey for contribution to state representation at national competition _____ . Discussion held – Donation of \$500 approved as standard set by previous donations. • Letter from Youth Ministry Council Co-ordinator, Mrs Harney to request \$500 donation for the Youth Ignite Conference to assist with increased transport costs for disabled access. <p>Moved by Brooke Dalley and seconded by Megan Dunstan to approve both donations.</p>

Treasurer's Report	Treasurer provided current bank statement and submitted report. Approval of report moved by Jody Hollett and seconded by Fiona Clerc
Principal's Report	<ol style="list-style-type: none"> 1. Past Student Magazine launched to inform alumni of current events at TCC – parents will be sent live link this week. Uptake by previous students is growing. 2. P&F presented with possible projects to support (email from rob) <ol style="list-style-type: none"> a. P&F agreed to support (quotes settled) <ol style="list-style-type: none"> i. Sewing Room Cabinets \$3,500 ii. AV Technology for Library \$47,000 b. P&F supports other projects in principle to estimated amounts (quotes/invoices to be provided at future meetings) <ol style="list-style-type: none"> i. Library books - \$10,000 ii. Boarding BBQ area \$10,000 iii. Bolton Park water coolers (supply electricity - \$10,000 <p>Project spending approval moved by Megan Dunstan and seconded by Fiona Clerc</p>
General Business	Nil
Next Meeting Date	14 August 2018 @5:30pm