

Careers *news*



WEEK 2

CAREERS IN REAL ESTATE SESSION – MONDAY 20 OCTOBER

Local Real Estate agents from Mr Real Estate will be joining us to talk all things Real Estate. From admin and marketing to property managers and agents. This will be a great opportunity for students (particularly years 10-12) to hear about an exciting industry and the many opportunities it offers. The session will run through first break in the TLA.

STUDENT INTRANET

A reminder that students have access to a vast array of career information via the Career Pathways page of the Student Intranet.

Resume / Cover Letter / Application Feedback

Feedback is available for students on resumes, cover letters and job applications. Students can visit the Careers Office at any break with a copy of the document to receive feedback.

University Open Days

An Australia wide listing of University Open Days
[University Open Days 2025 | Careers with STEM](#)

Certificate II in Health Support Services – Summer Intensive Program

The HLT23221 Certificate II in Health Support Services will provide students with a basic understanding of the skills reflecting the role of workers who provide support for the effective functioning of health services.

Block training 01-12 December in Rockhampton and then online self-paced study for 3 months. Interested Year 11 students, please see Careers Office.

STUDENT OPPORTUNITIES

School-Based Traineeship – Hospitality

Rockhampton Leagues Club are hiring for Year 10 students to complete a Certificate III in Hospitality as a School-Based Traineeship. Interested students must discuss suitability of this program with the Careers Office PRIOR to applying. An information session and interviews will be held on Thursday 23 October at 4:30pm.



Start your career in HOSPITALITY!

In partnership with the team at CTA Training Specialists (RTO Code 31607), Rockhampton Leagues Club are recruiting senior students to be a part of our 2025 School-Based Traineeships to earn a Certificate III in Hospitality!

If you're currently in Year 10 and want to **earn while you learn**, we want to hear from you!

QUALITY **PAID TRAINING**
FLEXIBLE **YOUR FUTURE**

Nationally recognised course
SIT30622
CERTIFICATE III
IN HOSPITALITY

TO APPLY FOR THIS FANTASTIC OPPORTUNITY, PLEASE SCAN THE QR CODE BELOW:



For more information about this opportunity, please contact Aletia Ramscar from CTA Training Specialists: aletia@ctatraining.com.au 0432 949 100

   

07 3878 8977 www.ctatraining.com.au

School-Base Traineeship – Certificate III in Supply Chain Operations

Partnered with Murray Mallee Training Company Ltd, we are looking for Year 10 and 11 students to undertake School-based Traineeships where you will work towards a **Certificate II in Supply Chain Operations**. The traineeship will involve working in a Reece branch as well as completing certificate requirements e.g. workbooks and on the job training and assessments.

This position is based at **Reece Plumbing & Civil N Rockhampton**.

[School Based Traineeship job at Reece Group in Kawana QLD | Jora](#)



WORK EXPERIENCE

ALL YEAR 10 STUDENTS WHO ARE YET TO UNDERTAKE WORK EXPERIENCE SHOULD BE PLANNING A PLACEMENT FOR THE WEEK OF 01-05 DECEMBER.

All students in years 9-11 may attend work experience on these dates. Year 12 students without external exams may attend work experience from 27 October to 21 November. Please return work experience forms a minimum of two weeks prior to the placement. All documentation is available via the student intranet. Placements outside these dates must be pre-approved and will only be considered in exceptional circumstances.

Ergon Work Experience

Applications for work experience with Ergon for over the Easter school holidays 2026 are now open - see link.

[Energy Queensland - Work Experience \(Trade-Based\) with Energy Queensland \(including Ergon Energy Network and Energex\)](#)

Defence Work Experience Program

The Defence Work Experience Program (DWEP) is a national Youth Program that provides individuals with an interest in a Defence career, the opportunity to gain exposure to a range of roles available. If you are interested in a career with the ADF, please check out the [DWEP website](#). Applications must also be lodged on the DWEP website after discussing with the Careers Office.

FUTURE EMPLOYMENT OPPORTUNITIES

This section has positions specifically advertising for 2026 intakes / school leavers. Please also see the employment section at end of newsletter – many employers that are advertising now will look at Year 12 applicants.

Dobinson's Spring & Suspension Rockhampton is seeking applications from highly motivated and enthusiastic individuals who would be suitable as our Administration Assistant. Year 12 graduates that are committed to starting a new career within the freight & administration sector of the workforce are welcomed.

[Administration Assistant - Rockhampton Job in Kawana, Rockhampton & Capricorn Coast QLD - SEEK](#)

Full time Business Administration – Rockhampton Leagues Club

Position offered in partnership with CTA Training. Send application and resume to

Aletia@ctatraining.com.au



Shanahan Swaffield Partners
Accountants + Business Advisors

Shanahan Swaffield Partners is a friendly and progressive firm situated in the Rockhampton and Yeppoon CBD. We require a full time Receptionist to join our Rockhampton team.

The successful applicant will display:

- Excellent communication, telephone and organisational skills and competent computer skills.
- Initiative and willingness to learn with a responsible and mature outlook.
- A high standard of professionalism and ethics.

School leavers are encouraged to apply.

If you think you would be suitable to this role, please forward your resume and cover letter to d.mchugh@sspaccountants.com.au



Looking for work in 2026?

We're seeking a

Junior Administration Assistant

MCE (McMurtrie Consulting Engineers) is the largest local engineering consultancy in Central Queensland. We provide a range of engineering services from our offices based in Rockhampton, Bundaberg, and soon in Yeppoon.

This position is full-time, but part-time would be considered for the right candidate. This person will be based in our Rockhampton office, and will be responsible for general administration duties including reception management, typing, formatting, filing, booking travel, maintaining registers and more.

You could be a great fit for this role if you have:

- A positive attitude, a willingness to learn and a "can-do" mindset.
- Effective written and oral communication skills, including a polite phone manner.
- Proven time management and organisational skills
- Familiarity with computers and software such as Microsoft Office (Word, Outlook, Excel, Teams) and PDF programs. Experience using XERO is desirable but not required.
- A current drivers' license.

Working at MCE, you'll receive all the training you need, be part a supportive team and have great work-life balance with competitive pay. We're IPWEA 2024 Employer of the Year for a reason.

If this sounds like the perfect opportunity for you, please email a brief introduction and your resume to Cherylann Pentecost, Administration Manager: cherylann@mcmengineers.com.



LOOKING FOR WORK AFTER GRADUATION?

Do you enjoy empowering people to reach their full potential?

Do you believe that everyone deserves the chance to live as independently as possible?

Can you see yourself making a real difference in someone's everyday life?

JOIN OUR TEAM



WE ARE HIRING SUPPORT WORKERS NOW!

CONTACT US



271 RICHARDSON RD, KAWANA
07 4573 2611 | r_reception@bigdog.au



Apprentices and Trainees Queensland – General Registrations

This is your opportunity to register your interest in the industry and complete an aptitude test in advance, helping you stay prepared for future job openings and join our candidate pool.

General Registration – Business Administration Traineeships

[General Registration – Business Administration Traineeships](#)

General Registration – Boilermaking and Metal Trades

[General Registration – Boilermaking & Metal Trades](#)

General Registration – Diesel and Heavy Mechanical Trades

[General Registration – Diesel & Heavy Mechanical Trades](#)

General Registration – Electrical Trades

[General Registration – Electrical Trades](#)

General Registration – Building and Construction Trades

[General Registration – Building & Construction Trades](#)

SCHOOL LEAVERS APPRENTICESHIP + EMPLOYMENT OPPORTUNITIES

2024 school leavers and families are reminded that Ms McKenzie is available to provide you with support in relation to future employment or training opportunities. Please contact her if you require any assistance at Charlene.McKenzie@tccr.com.au

At QMAG, we are advancing the world through premium-quality magnesia products.

You will be a passionate, eager, and motivated **Apprentice Mechanical Fitter** who is wanting to commence their career in an organization where you will gain valuable experience from our mining operations and processing plant.

[Apprentice Mechanical Fitter Job in North Rockhampton, Rockhampton & Capricorn Coast QLD - SEEK](#)

You will be a passionate, eager, and motivated **Production Trainee** who wants to commence their career in an organization where you will gain valuable experience from our mining operations and processing plant.

[Production Trainee - Fixed Plant Job in North Rockhampton, Rockhampton & Capricorn Coast QLD - SEEK](#)

You will be a passionate, eager, and motivated **Apprentice Boilermaker** who is wanting to commence their career in an organization where you will gain valuable experience from our mining operations and processing plant.

[Apprentice Boilermaker Job in North Rockhampton, Rockhampton & Capricorn Coast QLD - SEEK](#)



Apprenticeship, Traineeship and Employment Opportunities

Programmed Traineeships and Apprenticeships is calling for Expressions of Interest from individuals ready to take on a hands-on **Civil Construction Traineeship** with one of Queensland's leading road construction companies.

[Expression of Interest job at Programmed GO in Rockhampton QLD | Jora](#)

Otraco International Pty Ltd is the world's leading provider of earthmover and off-road tyre management services to the mining industry. Currently, our industry leading training centre is seeking **Trainee Tyre Fitters** who are looking to join a diverse trusted brand which value our employees and above all safety.

[Trainee Tyre Fitter Job in Rockhampton, Rockhampton & Capricorn Coast QLD - SEEK](#)

The Brown and Hurley Group is one of Australia's leading truck and agricultural dealers with 21 locations throughout QLD and Northern NSW. We are a family business specialising in the sale and service of heavy commercial trucks and trailers, and agricultural and construction machinery. We are recruiting for a **Junior Parts Sales Consultant – Trainee**.

[Junior Parts Sales Consultant - Trainee Job in Rockhampton, Rockhampton & Capricorn Coast QLD - SEEK](#)

CQ Floorworld is looking for a reliable and motivated **Apprentice Floor and Wall Tiler**. This is a great opportunity to learn a trade while working with a local, family-owned business.

[Floor and Wall Tiling Apprentice Job in Yeppoon, Rockhampton & Capricorn Coast QLD - SEEK](#)

We are a locally owned and operated company servicing the Mining, Agricultural, Process and Supply industry throughout Central Queensland. Electric Motors are primarily the basis of our work, however; we also repair pumps, welders and generators. We are recruiting for an **Apprentice Electrical Fitter**.

[Apprentice Electrical Fitter Job in Rockhampton, Rockhampton & Capricorn Coast QLD - SEEK](#)

As a **Personal Carer Trainee** with **BlueCare** you'll provide care to your clients living in our residential home, supporting their independence and improving their quality of life through activities.

[Personal Carer Trainee - Yeppoon QLD - Indeed.com](#)