THE CATHEDRAL COLLEGE

Instrumental Music Program Handbook

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Preface

This document is an attempt to provide a concise outline of all requirements, expectations, systems and procedures for the Music Program at The Cathedral College. We sincerely hope that the information contained within this booklet will provide you with the knowledge to make your child's involvement in this fine program as educational and enjoyable as possible.

Over time, the Music Program here at The Cathedral College has developed a legacy of fine musicianship based on the quest for superior ensemble performance. It is our hope to continue that legacy through effectively communicating our goals, expectations and responsibilities to all stakeholders involved.

The Vision

Our goal is to ensure the quality and longevity of Instrumental Music here at The Cathedral College. Through improving communication with our surrounding primary schools, to greater participation in the wider community, we hope to raise the profile and standard of our Instrumental Music Program and the reputation of our College. We endeavour to raise the profile of music within our College through greater promotion of events and achievements, and greater participation in College life by our ensembles aside from our performances on Awards Ceremonies and Special Assemblies.

Students participating in the Music Program at The Cathedral College will be members of a unique group within the College. Our hope is that this group will provide a network of support for the students from which all facets of their life here at The Cathedral College can be approached with confidence and stability. Working towards common goals with fellow students, along with the various 'group building' activities we plan throughout the year, will see students cement friendships that will become fond memories of their time here at The Cathedral College. Along with the interpersonal development of each student, we are also focused on the musical development of each student and ensemble.

Music at The Cathedral College is based on teaching through the use of quality lesson materials and ensemble participation. Group and private lessons will focus primarily on the technical development of each student's skill on their chosen instrument and the performance of small ensemble repertoire. Ensemble participation is the avenue in which students have the opportunity to place those skills developed into a musical context based on group participation and goal setting. This method will hopefully develop skills that will improve personal goal setting, self-regulation, thinking about approaches to problem solving (metacognition), interpersonal communication and ultimately an improved self-esteem.

Introduction

The Cathedral College Music Program is a comprehensive tuition program in which:

- students learn band instruments (i.e. those commonly found in a Concert Band setting), orchestral string instruments, voice, piano and guitar;
- students receive tuition on a group basis, with groups comprised of no more than 5 students. There is an option for private tuition, dependent upon availability of instrumental teacher time; this option incurs a higher cost; or,
- students have at least two contact periods per week; one instrumental lesson and **at least one** ensemble rehearsal.

Fees + Levies

Students enrolled in the Music Program at The Cathedral College will be required to contribute towards their lessons, instrument hire/upkeep, and the purchase of repertoire for the ensembles in which they are involved.

The fee structure is outlined as follows (based on 15 lessons a semester):

- Individual lesson fee $1280.00 p.a. (charged at $640 per semester)
- Group lesson fee $540.00 p.a. (charged at $270 per semester)
- Instrument hire $112.00 p.a. (charged at $56 per semester)

All students who participate in the tuition program at The Cathedral College will be required to participate in an ensemble when considered competent by their Instrumental Teacher/Tutor and the Instrumental Music Director.

Lessons, ensemble involvement and instrument hire fees are invoiced through the College **via a semester account**. Students are required to give at least one term's notice prior to withdrawing from the program (i.e. at the commencement of Term 2 for withdrawal in Term 3). Refund of fees due to student withdrawal will be at the discretion of the Principal, Business Manager and Music Director.

As per all activities, no child in a Catholic school shall be disadvantaged due to financial constraints. Should you require assistance with regards to the financial cost of your child's involvement in this program, please contact either the Principal or the Music Director as soon as possible so that arrangements may be made to ensure your child's continued engagement with this educationally and socially important program.

Structure of the Instrumental Ensemble Program

The central philosophy of the Instrumental Ensemble Program is that participation in ensembles provides students optimum opportunities to develop comprehensive musicianship skills, which are transferable to many varied musical contexts.

In order to be a member of any ensemble within the College ensemble program, students must take part in instrumental music lessons on the instrument they will be playing in the ensemble, either through the College lesson program, or through external private tuition. Students that are a member of the College Choir and/or small vocal ensemble, are not required to undertake vocal lessons, however, vocal lessons are strongly encouraged.

Ensembles available to students within the ensemble program are as follows.

Core Ensembles

- **String Orchestra**
- **Guitar Ensemble**
- **Concert Band**
- **Percussion Ensemble**
- **College Choir**

Extension Small Ensembles

String Orchestra
- String Ensemble A
- String Ensemble B
- Contemporary / Jazz Strings

Band
- Jazz Band
- Stage Band

Voice
- Vocal Ensemble
- Small Vocal Ensemble

Other
- Contemporary Band
- Drum Line

Core Ensembles

The College core ensembles are the foundation of the ensemble program. All students who wish to participate in any ensemble offered at the College must be a member of **at least one** of the College core ensembles.

Core ensembles at The Cathedral College are delineated as follows.

String Orchestra

This ensemble is a non-auditioned group comprised of all string students from year 7 – 12, who play violin, viola, cello and double bass. Students in year 6 who have shown potential within the RSCS Primary Orchestra are invited along in term 4 of the school year to rehearse with this ensemble at the discretion of the ensemble director.

Concert Band

This ensemble is a non-auditioned group comprised of all students from year 7 – 12, who play woodwind, brass and percussion instruments. Students in year 6 who have shown potential within the RSCS Primary Concert band are invited along in term 4 of the school year to rehearse with this ensemble at the discretion of the ensemble director.

College Choir

This ensemble is a non-auditioned group of students in years 7 – 12 who are wishing to explore their vocal abilities within a choral setting. This ensemble is also encouraged to students who may learn another instrument as an extension to their musicianship skills.

Percussion Ensemble

This ensemble is a non-auditioned group comprised of students who learn percussion. This ensemble is also encouraged to students who may learn another instrument as an extension to their rhythm reading. It provides percussion students an avenue to engage with music and instruments that may not be traditionally found within a concert band setting.

Guitar Ensemble

Students who are learning guitar are expected to join this ensemble. It is a non-auditioned group of students available to students from year 7 – 12.

Extension Ensembles

The College extension ensembles provide students who display excellence within their core ensemble and instrument area the opportunity to extend their abilities. Students in these ensembles should be picked by the correlating core ensemble director and must continue to regularly participate in their corresponding core ensemble.

Due to the instrumentation and nature of some of the extension ensembles, some of these ensembles are required to hold auditions for spots that may become available throughout or at the beginning of the school year.

Students position within these ensembles are a privilege. If students are inconsistent with their attendance to either or both the core and extension ensemble, their position within the extension ensemble and program will be jeopardised.

Extension ensembles at The Cathedral College are delineated as follows.

String Ensemble A

This ensemble is to be comprised of **only** students who are playing at an **intermediate to advanced** level and can be comprised of students from all year levels that meet the playing level requirement. Repertoire will be different and a higher level than the String Orchestra, thus making entry into this ensemble at the discretion of the ensemble director and the instrumental music program coordinator. Students in this ensemble **must** be consistent members of the College string orchestra.

String Ensemble B

This ensemble is to be comprised of **only** students who are playing at a **beginner** level and can be comprised of students from all year levels that meet the playing level requirement. Repertoire will be different and a higher level than the String Orchestra, thus making entry into this ensemble at the discretion of the ensemble director and the instrumental music program coordinator. Students in this ensemble **must** be consistent members of the College string orchestra.

Jazz Band

This ensemble is an auditioned group and is to be comprised of **only** students who are playing at an **intermediate to advanced** level in years 7 – 12. Often seen as the premier ensemble in any Instrumental Music Program, entry to this ensemble is at the discretion of the ensemble director and the instrumental music program coordinator. Students in this ensemble **must** be consistent members of the College concert band.

Vocal Ensemble

This ensemble is to be comprised of **only** students who are singing part work at an **intermediate to advanced** level and can be comprised of students from all year levels. Repertoire will be different and a higher level than the College Choir, thus making entry into this ensemble at the discretion of the ensemble director and the instrumental music program coordinator. Students in this ensemble **must** be consistent members of the College choir. This Ensemble can have no more than 15 members.

Jazz / Contemporary String Ensemble

This ensemble is an auditioned group of advanced string students who wish to extend their repertoire playing into the jazz and contemporary genre. Students in this ensemble must be consistent members of the College String Orchestra and String Ensemble and can consist of students in years 7 – 12. This ensemble can have no more than 15 members. Auditions can be held at any time of the year at the discretion of the ensemble director and instrumental music program coordinator.

Contemporary Band

This ensemble is an auditioned group of advanced music students from all instrument areas who wish to extend their playing and performance skills of rock, funk and soul classics. This ensemble will possibly be one of the most public and accessible aspects of our program. Auditions for this ensemble are dependent on positions becoming available, and at the discretion of the ensemble director and instrumental music program director. This ensemble can have no more than 15 members. Students in this ensemble must be consistent members of their core ensemble.

Stage Band

This ensemble will only be available upon the discretion of the concert band director and instrumental music program coordinator. If required, this ensemble will become an extension ensemble for intermediate level concert band members to be selected for to extend their repertoire playing and prepare them for potentially being a member of the College Jazz Band.

Brass Band

This ensemble will only be available upon the discretion of the instrumental music program coordinator.. If required, this ensemble will become an extension ensemble for intermediate level brass instrument students to be selected for to extend their repertoire playing.

Small Vocal Ensemble

This ensemble will only be available upon the discretion of the college choir director and instrumental music program coordinator. If required, this ensemble will become an extension ensemble for beginner level College Choir members to be selected for to extend their partwork singing skills. If this ensemble is required, this ensemble will be for students in year 7 – 9 with no more than 12 members, and the College vocal ensemble will only extend to students in year 10 – 12, with a maximum of 12 members.

Communication

Effective communication is essential for the successful running of any organisation. This section outlines the communication methods employed in the Music Program at The Cathedral College.

The primary mode of communication with all stakeholders will be via email and the school website. This is the most cost effective and time effective method available. The TCC Music newsletter will be disseminated electronically during the first week of each term as a reminder of all activities scheduled.

An online Google Document and PDF outlining all required information for parents and students will precede all performances/events. Parents will be contacted via phone if the College has not received a response a week prior to a performance.

Should you need to contact the Music Department or your child's instrumental music Teacher / Ensemble Director, you may do so through the College administration during business hours on 4999 1300 or via email at music@tccr.com.au.

Participation

With regardsto involvement in The Cathedral College Instrumental Music Program, priority is given to students who have:

- played an instrument in primary school or have received private tuition;
- transferred from other schools and were involved in the Instrumental Program at their previous school; and,
- students who own their own instrument and have been assessed as being physically suitable to create the correct sound upon it

Enrolment Contract

All continuing students and their respective parents/guardians will be required to complete the online enrolment form and contract by the end of week 2, term 1 of each year, which can be found on the cultural page on the College website.

Student Expectations

The following outlines the expectations placed upon all students who agree to participate in the Music Program at The Cathedral College.

Attendance

Students are required to attend all scheduled lessons and rehearsals. Should a student be unable to attend due to assessment or illness, communication must be made with the teacher or College before school on the day of the lesson/ rehearsal. Rescheduling due to illness or absence will be at the discretion of the instrumental music teacher and music Director. The 'advertised' starting time for rehearsals, lessons and performances will be the time the **activity commences. Early is on time, on time is late.** Regular tardiness will result in parental contact.

Academic Engagment

Involvement in the Music Program at The Cathedral College is a privilege, and as such, should not impact adversely on a student's academic program. **It is the student's responsibility to check and complete work missed in class due to instrumental music lesson attendance**. Should an instrumental music lesson clash with assessment in class, the instrumental music teacher must be informed prior to the day of the assessment so that rescheduling of the lesson may occur.

Practice

Students are required to undertake a regular practice routine. In general, a student in Year 7 would be required to practice a minimum of 30mins at least 5 times per week; this time will increase as their level of experience and engagement grows throughout their secondary school career. Year 12 students in senior ensembles may practice up to 1 hour a day, at least 5 times per week. **Facilities are available for percussion students and those with larger instruments;** please contact the Instrumental Music Director for further details. Effective preparation is essential to ensure students' progress at their optimum rate and benefit most from effective engagement in ensemble and lessons. Preparation is also a form of 'good manners' demonstrated towards colleagues in the ensemble.

Participation

Students enrolled in the Music Program at The Cathedral College have agreed to participate according to the Catholic ethos of the College, the expectations of the College regarding student behavior, and the expectations outlined within this document.

Parent / Guardian Expectations

The following outlines ways in which all Parents/Guardians can support their child whilst they are involved in Instrumental Music at The Cathedral College.

Attendance

Every effort will be made to notify all students and caregivers of every engagement throughout the year through the publishing of an annual College calendar. It is the student and caregiver's responsibility to ensure that any appointments and or other engagements are not organised at the same time as any of our scheduled performances or rehearsals. School ensemble performances will take precedence over all activities barring illness or religious observance. An inability to meet this expectation will result in program withdrawal.

Practice

It is acknowledged that the personal practice of students involved in Instrumental Music at The Cathedral College is not the sole responsibility of the respective parents/guardians. We do however appreciate that personal practice can make an intrusion on family life at times and that effective practice requires effective negotiation within the household. Parents/guardians can support their child in the following ways with regards to personal practice:

- negotiate a time, ideally the same time, each day when the student can practice;
- provide a space in which the student can practice uninterrupted for the negotiated period of time;
- ensure that the student has the appropriate environment in which to complete their practice; i.e. music stand, chair, instrument in good working order, light, adequate ventilation etc.;
- always remain supportive and positive when providing feedback;
- ensure that if a student misses several practice sessions in any one week, the entire week's practice time is not condensed into one single session as this will have a detrimental effect overall.

Moral Support

Perhaps the greatest support a parent/guardian can provide would be attendance at performances. This is vindication, for the student, that their effort and sacrifices have been acknowledged and supported by their family. Please come to all performances possible and support your child and instrumental music.

Payment of Accounts

It would be greatly appreciated if all accounts relating to instrumental music be settled as soon as invoices received. The College requires these funds so that all camps, lessons and resources can be organised promptly and effectively for all students involved. Should you require assistance, please contact the Instrumental Music Director or College Administration as soon as possible so that alternative arrangements may be made.

Instrumental Music Teacher Expectations

Instrumental Music Teachers employed by The Cathedral College are required to be prepared to support the ethos of TCC, its staff and students. Teachers are also required to participate in scheduled events on the Annual Calendar in which their students and or ensembles are involved.

Organisation

Instrumental Music teachers at The Cathedral College are required to undertake the following: contribute to a work program and program of assessment, and; ensure that all performances, rehearsals and changes to routine are organised and communicated to everyone involved effectively and in a timely fashion; draw-up and prepare a timetable for all lessons scheduled for the term.

Communication

It is the Instrumental Music teacher's responsibility to ensure effective communication of events, goals and ensemble achievements amoungst the students and parents involved within the Instrumental Music Department and to all members of the College community via the Instrumental Music Director. Instrumental Music teachers must ensure that all procedures for the organisation of camps, excursions and changes to College routine, found in the The Cathedral College Teacher Handbook, are followed in order to have rapid approval from Administration. All planned events are to be communicated initially to the Instrumental Music Director, the Principal for final approval, then the students and parents of the Instrumental Music Department.

Catch Up Lessons

Teachers will attempt to reschedule lessons if they have been missed due to teacher absence. This is not always possible and in some cases student groups will be adjusted to accommodate the extra lessons. Lessons will not be rescheduled if a student forgets their instrument or lesson time.

Instrumental Music Director Expectations

At The Cathedral College, the Instrumental Music Director is responsible for the smooth running and effective development of the Instrumental Music Program. Following is an outline of the Director's role and expectations.

Organisation

The Instrumental Music Director will be responsible for organising all performances, camps, tours and clinics for all students involved in the Instrumental Program. Through the Deputy Principal, they will be required to act as a liaison between the Instrumental Music Department, College Administration and other Academic Deans/ departments. Within this role, it is the Instrumental Music Director's responsibility to ensure that events planned by the Instrumental Music Department are congruent with College values and are not detracting from the effective learning of students within other areas of the College.

Development

The Instrumental Music Director will be responsible for designing and implementing programs aimed at increasing the involvement of students in the Instrumental Music Program at The Cathedral College, along with ensuring the continuation of Year 6 students into programs offered at TCC in their inaugural year. The Instrumental Music Director will also be responsible for sourcing and contracting staff that are congruent with the Program's needs whilst keeping the long-term goals of the program paramount.

Communication

The Instrumental Music Director is responsible for effective communication of planned events and changes of student routine to College Administration, the Academic Dean Committee, Parent Support Group and other relevant areas of the College. This communication is not for purposes of 'advertising' the Instrumental Music Department, but to ensure that all areas of the College 'executive' know of planned events and can provide some direction as to how to minimise major interruptions to the learning of students involved in the Instrumental Music Department.

Coordination

From a coordination viewpoint, it is the Instrumental Music Director's responsibility to provide the 'point of contact' between all students, parents and staff involved in the Instrumental Music Department whilst the Instrumental Music teacher is not in the College. The Instrumental Music Director is also to provide assistance to the Instrumental Music staff with regards to the College Behaviour Management Policy and dealings with students 'at risk'. Any complaints or issues that involve any of the Instrumental Music staff are to be taken directly to the Instrumental Music Director who will manage the issue or direct the matter to the appropriate person within College Administration.

Management

Along with the coordination and contracting of Instrumental Music Teachers, the Instrumental Music Director is responsible for the management and upkeep of all resources held by the Instrumental Music Department, for example: the allocation of rooms for lessons/rehearsals; the upkeep of a stock list and ensuring all equipment is in reasonable working order; the budgetary management and resource procurement to ensure the goals of the Instrumental Music Program are met; ensure the correct invoicing of students and payment of Instrumental Music Teachers contracted by The Cathedral College; overseeing the allocation and collection of sheet music; and, overseeing the College's instrument hire scheme.

Absenteeism + Withdrawal

All students enrolled in the Instrumental Music Program at The Cathedral College, and their parents, are to sign an **'Enrolment Contract'** prior to their involvement in ensembles and lessons. This contract generalises what has been stated in the prior section 'Participation'. The following specifically outlines the steps that will be followed if any of the expectations are not met. This also provides the steps that are to be followed if a student wishes to unfortunately leave the Instrumental Music Program at The Cathedral College.

Absenteeism

The following points outline how lesson and rehearsal attendance will be recorded and how student absenteeism will be followed up.

Attendance

Student attendance at lessons and ensemble rehearsals will be recorded via electronic roll.

First Absence

If a student is absent for their lesson/ensemble rehearsal and not at College due to illness then no action will be taken. If a student is absent for their lesson and College records show that that student is at College on that particular day, then a short email will be sent to the students school email account. The email will outline that the student missed an instrumental music lesson/ rehearsal and remind them when the next lesson/rehearsal will be. N.B. Students who do not bring all their required equipment will be required to return to their 'normal' timetabled class and will be marked absent. Instrumental music teachers are not required to reschedule in this circumstance.

Second Absence

The same process will be followed from the first absence however, the parent/caregiver will also be contacted via email regarding absence.

Third Absence

Student and Parent/Caregiver will be notified that the student is now "at risk" of being withdrawn from the instrumental music program. Lack of attendance will also be recorded on the student's school record via Teacher Kiosk. Students will be required, along with their Parent/Caregiver, to respond and discuss this issue with the student's instrumental music teacher and/or the instrumental music Director.

Students "At Risk"

Students can be classed **"at risk"** with regards to their instrumental music enrolment by any one or more of the following: continual unexplained absences at lessons and or rehearsals; continual evidence of insufficient practice; continual 'forgetfulness' of music and or equipment/ instrument; inability to work within the global College behavior management policy; and, the continual display of an attitude that is incongruent with the goals and philosophy of this Instrumental Music Program.

Withdrawal

Students who wish to withdraw from the Music Program must completethe online withdrawal form (this form can be found on the cultural page on the College website). At least one terms notice (10 weeks) will be required prior to withdrawal. Fees for the duration of this period will be forfeited at the discretion of the Deputy Principal, Business Manager and Music Director.

Assessment + Reporting

The Instrumental Music Staff at The Cathedral College utilise several forms of assessment within the small group and ensemble classroom environments in order to maximise learning and teaching outcomes. From informal teacher observations used provide immediate diagnostic assistance, to ‘formal’ performance examinations, the intention is to provide the student and Parent/Caregiver with a clear understanding of student progress and achievement.

Formative Assessment

The goal of formative assessment is to monitor student learning to provide ongoing feedback that can be used by instrumental music tutors to improve student learning. Formative assessment is ongoing and takes place throughout each instrumental music lesson.

Summative Assessment

Examinations

Towards the end of Semester 1 & 2, students involved in the Instrumental Music Program will participate in a performance examination within their small group class. The examination will involve the performance of technical work, studies, solos and or small ensemble pieces covered in their small group lesson over the semester. Student reports for the semester will also reflect lesson and ensemble attendance, along with perceived effort over the period.

Reporting

Instrumental music reports are sent home at the conclusion of Semester 1 and Semester 2. The purpose of this report is to give feedback to parents/caregivers on their child’s progression. This report includes feedback on musical development, technical development, organization and practice, effort, and behaviour. Whilst it has not been mandatory for Instrumental Music staff to be in attendance at Parent/Teacher evenings, should you wish to discuss your child’s progress or any other concern, arrangements may be made to meet at one of the scheduled evenings or another mutually acceptable time.

Instruments + Equipment

This section of the Handbook will cover the following issues: the loan and distribution of College instruments, including the due care required whilst using any of the The Cathedral College Instrumental Music Program's equipment; and the storage and security of instruments whilst at College.

Loan of College Instruments

The Cathedral College has a small selection of instruments that are available for loan. These instruments will be loaned out to students under the following conditions:

Instruments Available

Students who play the following instruments will be able to loan an instrument from The Cathedral College, **for the duration of their involvement in the Instrumental Music Program**, subject to availability:

Tuba

Euphonium

French Horn

Bass Trombone

Baritone Saxophone

Tenor Saxophone

Bass Clarinet

Double Bass

Eventual ownership of these instruments is encouraged.

Second Instruments

Students already involved in the Instrumental Music Program may be given the opportunity to play a second instrument, loaned to them by The Cathedral College. Students who have demonstrated commitment to Instrumental Music at The Cathedral College and who will not excessively suffer with regards to their academic progress may be considered for this opportunity at the Instrumental Music staff's discretion or upon request from the student. Second instruments will be made available dependent upon two factors: the enhancement of ensemble balance (if required); and, the availability of College instruments. Students who own a second instrument may participate in this program, after consideration of ensemble balance and how taking a second instrument may affect their academic progress. **Students who take a second instrument must participate in one ensemble for their first instrument and one ensemble for their second instrument (i.e. two in total).**

The Loan Process

College instruments will be loaned out using the following process.

Loan Agreement Form

Students who will be loaning a College instrument will need to complete an **'Loan Agreement Form'** at the commencement of the loan period. This form is to be completed Parent/Caregivers.

Approval of Loan

Completed and returned **'Loan Agreement Forms'** will be forwarded to the Instrumental Music Director for approval. The **'Loan Agreement Form'** is a binding contract between the student and Parent/Caregiver taking out the loan, The Cathedral College and the Rockhampton Catholic Education Office. **Please refer to Fees + Levies regarding the hire costs involved.**

Care of College Instruments

The College will be responsible for repairs that arise out of what is deemed 'normal use' or 'normal wear and tear', and the regular servicing of all College instruments as required. Students and parents/caregivers are required to ensure appropriate care is taken with regards to the regular use, storage and transportation of any instrument on loan from The Cathedral College. Any damage to the instrument caused by negligence on behalf of the student or Parent/Caregiver is to be repaired at the student and Parent/Caregiver's expense. It is recommended that the loaned instrument be included on the student's family household Contents Insurance Policy as a safeguard.

The Loan Period

There are **two loan periods** each year (12-month period), both are covered by separate **'Loan Agreement Forms**'. The first period runs from the beginning of Week 2, Term 1 up to the second last week of Term 4; the second period runs from the last week of Term 4 up to the end of Week 1 in Term 1 the following year. Students are required to return the loaned instrument to College during the second last week of Term 4 each year for inspection and service – the instrument will be returned to the student upon completion of a new **'Loan Agreement Form'**. The instrument will not be required to be returned to the College at the commencement of the newyear, however, a new **'Loan Agreement Form'** will be required to be completed.

Security + Storage of Instruments at College

It must be noted that the care of any instrument remains the sole responsibility of the owner, or whom ever the loan agreement is made out to, **at all times**. However, the following provisions will be made for the storage of instruments whilst not in use at College, during College hours.

Storage

Provision has been made for any instrument used by students in the Instrumental Music Program at The Cathedral College to be stored in the **Music Store Room** in Our Lady's Wing. The Instrumental Music Room will be accessible from 8:00am before School, prior to rehearsal on days with a morning rehearsal, directly after ensemble rehearsals, at the commencement and conclusion of each instrumental music lesson, and from 3:00 – 3:20pm after each day that Instrumental Music Lessons are held. **Unless an instrument is required for a rehearsal or lesson on a given day, they are not to be stored at the College.**

Security

The Instrumental Music Room will be locked at all times other than those specified above, or unless an Instrumental Teacher, Music Teacher or the Music Director is supervising access to the storeroom. **To aid in the security of your child's instrument, it is a requirement that all instruments have a name tag (solid/plastic/durable) to assist in identification.**

Uniform

The following outlines the uniforms for all large ensembles based at The Cathedral College. Each student must be in full performance uniform for each performance. **If a student arrives at a performance without full performance uniform, they will not be permitted to take the stage.** Please peruse the lists below and ensure that you have all items before our first performance for the year.

All Cathedral College Performing Ensembles

Girls

- TCC formal school uniform, either skirt or slacks (skirt hem must be appropriate length to ensure modesty when sitting)
- Black stockings
- Black leather shoes (i.e. 'College appropriate' shoes – no high-heels or platforms)
- College hair ribbons (available for purchase from the College)
- School Blazer (supplied by the College

Boys

- Formal school uniform grey trousers
- School socks
- Black leather shoes (i.e. 'College appropriate' shoes – must be laceup)
- School tie
- School Blazer (supplied by the College)

Equipment Required for Tuition

The following section outlines any equipment that your child is required to own in order to maximise benefits gained from their instrumental music experience and to ensure that they will not have a less than satisfactory attendance record.

All Instruments

- Soft cleaning cloth (micro fibre equivalent would be suitable - no percussion)
- 2B pencil
- Soft eraser
- Collapsible music stand (for home practice - do not bring to College)
- Display folder

Flute

- Cleaning Rod (should come with instrument)

Clarinet

- Vandoren or Rico Royal Clarient Reeds (size as recommended by Instrumental Music Instructor - these are an ongoing cost)
- Stick Cork Grease
- Cloth Pull-Through (for clarient)

Saxophone

- Vandoren or Rico Royal Alto/Tenor/ Baritone Saxophone Reeds (size as recommended by Instrumental Music Instructor – these are an ongoing cost)
- Stick Cork Grease
- Cloth Pull-Through (for alto/tenor/ baritone)
- Flexible Neck Cleaner with brush one end
- Neck-strap or harness (for alto/tenor/ baritone – Neo-Tech is recommended)

Bass Clarinet

- Vandoren or Rico Royal Bass Clarient Reeds (size as recommended by Instrumental Music Instructor - these are an ongoing cost)
- Stick Cork Grease
- Cloth Pull-Through (for Bass Clarient)

Trumpet

- Valve Oil (Al Cass preferred brand)
- Slide grease
- Mouthpiece brush

French Horn

- Rotor Oil
- Slide grease
- Mouthpiece brush

Trombone

- Small water spray bottle
- Slide grease
- Mouthpiece brush
- Trombone snake

Baritone/Euphonium

- Valve Oil (Al Cass preferred brand)
- Slide grease
- Mouthpiece brush

Tuba

- Valve Oil (Al Cass preferred brand)
- Slide grease
- Mouthpiece brush

Percussion

- Method book (specified by tutor)
- 1 pair of Timpani mallets (medium soft)
- 1 pair of soft yarn wound mallets for Cymbal or Marimba
- 1 pair of brushes
- 1 or 2 pairs of drum sticks, 5 A, with nylon or wood tips
- 1 drum key
- 1 pair of hard rubber and hard plastic Xylophone or Bell mallets
- 1 practice pad
- A Snare drum & glockenspiel for home practice

String Equipment

General accessories for all string instruments:

- Soft cleaning cloth (WB1220 Ultracloth)
- Collapsible music stand - Black

Violin + Viola

- Violin Rosin - Hidersine De-Luxe

Cello

- Cello Rosin - Hidersine 6C (Deluxe)
- Black Hole Endpin Holder

Double Bass

- Bass Rosin - Nyman
- Double Bass Slip Stop #20615

Guitar/Bass Guitar

- Method book (as specified by tutor)
- Guitar picks (guitar students only)
- Instrument lead
- Clip instrument tuner

Books for All String Instrunents

Level 1

- String Basics Book 1
- A Scale In Time

Level 1

- String Basics Book 2
- A Scale In Time
- Viva Vibrato

Level 1

- String Basics Book 3
- A Scale In Time
- Viva Vibrato
- The Classic Experience

Excursions + Performances

As per the previous sections on Participation and Absenteeism, **all students** are required to attend **all** scheduled excursions and performances; choosing not to do so will result in the use of the 'at risk' and 'probation' systems previously mentioned in this document. The following process will be utilised to ensure that all students and parents know what will be happening in Instrumental Music at The Cathedral College.

Prior Notice

Adequate prior notice of excursions and performances will be given through email notification and a list of events that can be found on the College website and College calendar.

Financial Assistance

The **Cultural Supporters Group** at The Cathedral College does provide some form of subsidy towards excursions and activities that the Music Department undertakes throughout the year. The subsidy provided usually assists with the cost of transport for these activities. This assistance, whilst usually applied as 'global' funding to reduce overall costs to all students. It is expected that families support the goals and activities of this group to the extent to which they are able.

If you have any further questions about our Instrumental Music Program, please do not hesitate to contact our Instrumental Music + Cultural Coordinator, Miss Celeste Hack on 07 4999 1331.