

# THE CATHEDRAL COLLEGE PARENTS & FRIENDS ASSOCIATION MINUTES

## TUESDAY 19 NOVEMBER 2019


**Chairperson** Marianne Williams **Time** 5.30pm - 6.30pm  
**Secretariat** Jacqui Sheehan **Location** The Cathedral College Library

**Attendees** Marianne Williams  
Jacqui Sheehan  
Rob Alexander  
Trisha Smith  
Tamara Schillaci  
Susan Wilkinson  
Elise Wadsworth  
Irene Besch  
Gabriela Vicent  
Trish Kelly




**Apologies** James Sheehan  
Fiona Clerc  
Katie Bull

**Welcome** Marianne Williams

**Prayer & Reflection** Rob Alexander

**Minutes of previous meeting** Moved by Brooke Dalley and seconded by Trisha Smith that the minutes of the meetings held 17 September 2019 and 15 October 2019 be confirmed as true and correct copy 

**Business arising from minutes** 'Collaborating for Success: Now is the Age to Engage' from Catholic School Parents Queensland  
21/05/19: Tabled - to remain on agenda for further discussion  
**UPDATE 19/11/19 - REMOVE**  
Defibrillation Machine  
Discussion held as to the benefits of installing a defibrillation machine on campus  
**ACTION 15/10/19:** Investigate the opportunity to install a defibrillator machine (Rob Alexander)  
Roy Thomas OH&S Officer is currently investigating options and school will be purchasing and hope to have it purchased before staff do first aid course in week 9  
Moved by Jacqui Sheehan and seconded by Brooke Dalley that a defibrillation machine is to be purchased for the TCC community  
**COMPLETE**

**Incoming Correspondence** World Teacher's Day – Thank you   
Light lunch provided instead of morning tea which was at a greater expense than approved at the meeting  
Consideration to be given next year to continue with the lunch format  
Mental Health Week – Thank you   
Funding Request – Angus Gabriel – National Touch Football Championships 

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Moved by Marianne Williams and seconded by Tamara Schillaci that \$500 be donated to Angus Gabriel in relation to his participation in Australian Touch

Funding Request – Zayne Cox – National Touch Football Championships

Moved by Marianne Williams and seconded by Trisha Smith that \$500 be donated to Zayne Cox in relation to his participation in Australian Touch

Music Permission Forms (Jody Hartman)

Every time the students attend a function another permission form is required which is very time-consuming and repetitive; and that you cannot pay through Parent Lounge

Suggestion made for an electronic forms to replace the paper version

### Principal's Report

Thank you for your gesture on World Teacher's Day it was very appreciated Awards ceremonies (Culture, Sport and Academic) were all very well received Farewell for Year 12 was a successful evening

Uniform update: New sports uniform will be available late January 2020

Website is evolving – News & Events – Back to School – provides all information that you will need for back to school for next year

Laptop bags are now available - \$40 each

Administration building will be complete by end of June 2020

First Aid Courses available Tuesday and Wednesday of the last week

### Treasurer's Report

Nil

### Board Representative

Nil

### Ongoing Projects

Nil

### General Business

Undercover Seating (Brooke Dalley)

Concerned that some grades don't have a proper undercover area under which to sit

On the school's list to look at a permanent structure in the future however all areas are at least under shadecloth

### Next Meeting Date

18 February 2020