

**THE CATHEDRAL COLLEGE PARENTS & FRIENDS ASSOCIATION  
MINUTES  
15 OCTOBER 2019 @ 5.30PM**

**Meeting Open** 5.58 pm

**Attendees** Marianne Williams  
Rob Alexander  
Fiona Clerc  
Jacqui Sheehan  
James Sheehan  
Brooke Dalley  
Trisha Smith  
Elise Wadsworth  
Emma Singleton  
Irene Besch  
Jo Munro  
Susan Wilkinson

**Apologies** Trish Kelly

**Correspondence** Nil

**General Business** World Teacher's Day – 25 October 2019

P&F have been invited to put on a morning tea as we have done for previous years

To be held in the Boy's Boarding dining room

Numbers of staff have increased however will not need to increase budget so budget is to remain at \$550

Susan Wilkinson moved and Trisha Smith seconded that the P&F would supply catering for World Teacher's Day of \$550

Laptop Bags

New computer bag presented which is to be introduced later in the year

Has been trialled

Hard corners with padding

Computers next year will be slightly smaller and lighter and will have gorilla glass for the screen and will have pen attached that can draw on the screen

Sports Cap

Student feedback around current sports cap is that it is not that good

Will be implementing a new mesh sports cap

### Projector Screens

Request for assistance with replacing projectors in the Helen Hatte building

Boards that are being projected on to are warped and are part of the cause of the blurriness

Would like up to eight screens

Moved by Marianne Williams and seconded by Emma Singleton that up to eight screens will be purchased for the Helen Hatte building

### Year 12 Formal

Megan Groves has requested that the P&F purchase carafes and glass pitchers in response to the offer to assist

Quote received for \$30 a pitcher & \$15 a carafe

Moved by Brooke Dalley and seconded by Trisha Smith that pitchers and carafes will be purchased for supplies towards the Year 12 Formal

### First Aid Course

Will be coming up in the last week of school so students can remain up to date

### Defibrillation Machine

Discussion held as to the benefits of installing a defibrillation machine on campus

**ACTION:** Investigate the opportunity to install a defibrillator machine (Rob Alexander)

### Bernadette Mitchell

Retiring at the end of this year

Cultural support group is doing something

**Next Meeting Date:** 19 November 2019

**Meeting Close** 6.33pm