



LEARNING FROM HOME

Every student doing their very best, every day, to keep learning, supporting others and challenging themselves

FOCUS YOUR MIND

- Wake up with enough time to get ready and have breakfast before Lesson 1 at 9.00 am.
- Give yourself time to check your emails for any specific instructions from your teachers.
- Make sure you are ready for learning, with all your materials ready to go!

YOUR SPACE

- Your learning space should be in a public area of your home, for example lounge/living area.
- Your learning space should be tidy, comfortable and as quiet as possible.
- Arrange your resources and learning materials so you can access them easily.

EQUIPMENT

- Have your laptop ready and logged in.
- Use headphones if you are sharing the space with others in your household.
- Have a pen and paper ready.
- Remove the things that will distract you (TV off; games off; phone off).

GOOD MANNERS

- Be polite, respectful and courteous in your language online, as you would be in person.
- When in MS Teams, mute your microphone until your teacher asks you to respond.

BE PRODUCTIVE

- Manage your time by following your daily timetable.
- Submit all your completed work in the way your teacher asks you to (Turnitin/email/Teams).
- Make a list of your questions and send them through to your teacher before the lesson.
- Keep your emails under control! Allocate time each day to read, respond, then delete your emails.

