



The Cathedral College

Parents and Friends Association

MEETING MINUTES TUESDAY 16 JUNE 2020

Chairperson	Marianne Williams	Time	5.30pm - 6.30pm
Secretariat	Jacqui Sheehan	Location	The Cathedral College Library / Teams
Attendees (Physical)	Rob Alexander Marianne Williams Jacqui Sheehan Fiona Clerc Suzanne Phillips Brooke Dalley Trish Kelly Trisha Smith Trevor Christensen Allan Connor Gabriela Vicent		
Attendees (Virtual)	Alison Wilson		
Apologies	James Sheehan Tamara Schillaci		
Welcome	Marianne Williams		
Prayer & Reflection	Rob Alexander		
Minutes of previous meeting	Moved by Trisha Smith and seconded by Trish Kelly that the minutes of the meeting held 17 March 2020 are true and correct		
Business arising	Due to missing the April 2020 and May 2020 meetings because of the COVID-19 pandemic the TCC P&F Executive agreed to donate this year's P&F levies back to the parents and with an extra contribution on behalf of the school the amount donated back to families was \$200 per child		
Incoming Correspondence	Enhancing School Identity Survey Voucher winners: <ul style="list-style-type: none">• Katie Bull• Linda Hiscock• Mara O'Reilly• Antoinette Wiggington		



Catholic School Parent QLD P&F Levy Invoice

TCC P&F were still invoiced \$7891 for the Catholic School Parent QLD P&F Levy (the association membership per student worked out on last year's census of the students) and this has been paid

Principal's Report

Uniforms

- The uniform shop had a problem with their jacket supply however it is now just the big sizes that are out of stock
- Felt hats remain a problem
- Boys' trousers are also missing a number of sizes; and there is one shirt size that is also out of stock
- Wearito's Term 1 commission was \$15,143 (10% of what they make) and this was part of the refund that was paid back to the parents

COVID 19 Response

- Online learning went well
- Return of students nearly complete with only two Torres Strait Islander students who have not yet been able to return
- Boarding is operating at 100% due to our facilities as they have allowed the appropriate social distancing; and our staff are performing extra cleaning
- There has been no major upsurge in unpaid fees
- Rebates refunded per student reached a total cost \$260,000; P&F paid \$72,000; and the uniform commission also helped
- College provided other assistance such as SIM cards free to around 30 families
- Parental support was superb with about 100 students attending school; we received a lot of messages of support and assistance with home schooling
- There is extra cleaning, sanitiser, and soap around the school
- Social distancing is not required for students however there are no assemblies allowed
- Sport may return for Term III
- The IT team had had some experience with Microsoft teams last year and had already put it on the students' computers which helped

Enrolments for 2021

- 316 applications received; with 13 late applications and 31 boarder applications
- Will accept 224 students with offers to be made in the first week of the June / July holidays
- There are also waiting lists in all other year levels
- Enrolments for 2022 are starting to come in

Formal

- Looking at a proposal to hold walk-through and formal dinner dance on last day of Term 3 which is 18 September 2020
- Liturgy & guard of honour to be on the last day of schooling which is Friday 23 October 2020
- A major consideration is around external exam preparation not being affected
- The other major consideration is that around 40% of the students have no contact with the school after October 23 2020

Capital Works

- Administration building should be occupied late next week
- Cathedral Close will be renovated during August – September 2020
- Performing Arts Building planning later this year with construction to begin in 2021 ready for opening in 2022

Treasurer's Report

TCC Workbook 15/06/20

TCC P&F Bank Statement 15/06/20



Fiona Clerc moved and Brooke Dally seconded that the attached reports are a true and correct record.

Board Representative

Ongoing Projects

General Business

Uniforms - Brooke Dalley

Request made for the school to investigate the possibility of the female students wearing trousers or slacks instead of tights during the cooler months

Moved by Brooke Dalley and seconded by Allan Connor

Next Meeting Date

21 July 2020