

# THE CATHEDRAL COLLEGE PARENTS & FRIENDS ASSOCIATION MINUTES

**Tuesday 17th March 2020 @ 5:30pm**

<b>Executive</b>	President: Marianne Williams Vice-President: Brooke Dalley Secretary: Jacqui Sheehan Treasurer: Fiona Clerc
<b>Minute Taker</b>	Brooke Dalley
<b>Attendees</b>	Rob Alexander Marianne Williams Brooke Dalley Trish Kelly Angela Tweedy Alicia Cutter Emma Singleton Gabriela Vincent Trevor Christensen Suzanne Phillips Irene Besch Allan Conner Trisha Smith Susan Connod
<b>Apologies</b>	Jacqui Sheehan James Sheehan Katie Bull Fiona Clerc Tamara Schillaci
<b>Welcome</b>	Marianne Williams
<b>Prayer and Reflection</b>	Rob Alexander – Fasting Reflection
<b>Minutes of the previous meeting</b>	Moved by Gabriela Vincent and seconded by Trish Kelly that the minutes from the meeting held 18 <sup>th</sup> February 2020 be confirmed as true and correct.
<b>Business arising from minutes</b>	<ul style="list-style-type: none"> <li>• School Fees – Marianne provided feedback from the change in school fee billing structure. <ul style="list-style-type: none"> <li>○ Rob Reported <ul style="list-style-type: none"> <li>▪ 208 families have utilised the discount</li> <li>▪ Challenges with change management and communication impacted the introduction of the system</li> <li>▪ Been increased confusion due to the lack of continuity between colleges in the diocese</li> <li>▪ Introduced in November 2019</li> </ul> </li> </ul> </li> </ul>
<b>Incoming Correspondence</b>	<ul style="list-style-type: none"> <li>• ARACY Parent and Family Engagement - has provided details of parent and family practical guide that supports the evidence of parent engagement with learning</li> </ul>

	<ul style="list-style-type: none"> <li>• Triple P Cyberbullying – letter from Barry O’Rourke for accessing funding and programs for education of parents</li> </ul>
<b>Principal’s Report</b>	<ul style="list-style-type: none"> <li>• Covid-19 Update <ul style="list-style-type: none"> <li>▪ Provided break down and responding as needed</li> <li>▪ Completing basic health measures</li> <li>▪ Preparing options for shutdown if it occurs <ul style="list-style-type: none"> <li>i. Examining options for different time frames</li> <li>ii. Distance options</li> <li>iii. Microsoft teams</li> <li>iv. Email</li> </ul> </li> <li>▪ Respecting parents wishes to self-isolate</li> <li>▪ Preparing plans for all systems to be in place to respond</li> </ul> </li> <li>• Uniform Update <ul style="list-style-type: none"> <li>▪ Out of stocks are now back in stock</li> </ul> </li> </ul>
<b>Treasurer’s Report</b>	Treasurer absent but papers tendered in absence
<b>General Business</b>	Nil
<b>Next Meeting Date</b>	28 April 2020 @ 5:30pm