



The Cathedral College

Parents and Friends Association

MEETING MINUTES 16th FEBRUARY 2021

Chairperson Marianne Williams **Time** 5.30pm - 6.30pm
Secretariat Trisha Smith **Location** The Cathedral College Library / Teams


Attendees (Physical) Marianne Williams
Trisha Smith
Rob Alexander
Gabriela Vicent
Miranda Broadbent
Trish Kelly
Lynne Thomas
Louise Hill
Trevor Christensen
Suzanne Phillips
Emma Singleton
Vicki Doolan
Irene Besch
Tamara Schillaci
Allan Connor
Roxanne Hodda
Teneil Travers

Attendees (Virtual) N/A

Apologies Nicole Collins
Katie Bull
Leesa Bongers
Brooke Dalley

Minutes of Previous Meeting Trish Kelly moved and Trevor Christensen seconded Minutes of meeting held November are confirmed true and correct.

Business Arising	
Agenda Items	<ul style="list-style-type: none">• The Purpose of the P&F within the School for 2020.• Clarify roles & responsibilities• Looking at the adoption Qld Catholic School Parents Constitution <p>How can we better promote ourselves and promote ourselves to parents? We looked at the P & F links on the TCC website which can be found via links, or by using the search function. Marianne suggested that the blurb on the website about the P&F could be updated & improved to give parents a clearer</p>

	<p>understanding of what the P&F is about and what we do. Parents are finding it hard to know what goes on and how to access information. Discussion around the roles and responsibilities of the P&F. New constitution – organisational structure has changed. Trevor & Marianne will work through the constitution and suggest possible amendments that will be more suitable for TCC P&F and bring to next meeting in March for discussion.</p>	
<p>Treasurer's Report</p>	<p>TCC Workbook December 2020 TCC Bank Statement December 2020</p> <p>moved and seconded that the Treasurers reports are true and correct.</p>	 <p>001 2021 TCC Workbook 10 02</p>
<p>Principal's Report</p>	<p>A good start to the year Enrolments sitting at 1325 including 185 boarders.</p> <p>Information evening for Year Seven 2022 on 1st March. 250 applications have already been received.</p> <p>Uniform – Rob requested feedback on stock availability from the uniform suppliers. Generally the indication was that supply was a lot better this year than in previous years.</p> <p>Annual school fees have been sent out. Two letters have also been sent to all parents to ensure there was transparency regarding discount for paying up front. The discount is now consistent across the colleges. There is an additional incentive this year for parents who don't or can't pay up front for getting your fees to \$0 by November 30.</p> <p>2021 Staffing – two new teacher for 2021. 91 teachers in total, 61 non teaching staff. Boarding 40 staff (20 of these are casual). 192 staff in total.</p>	
<p>Correspondence</p>	<p>Marianne purchased Stockland vouchers last year for outgoing executive committee. Emails were received from both thanking us for the gift.</p> <p>Thank you received for the funds provided for the music camp.</p> <p>Email from Leesa Bongers – NGRB Drought Relief funding Non-Govt Schools – fee relief Drought communities. Rob advised that this is no longer available as the 2020 funds had been depleted.</p>	

	<p>Email from Leesa Bongers – Year 11 & 12 Students – Nominations for the 2021 YMCA Qld Youth Parliament. Nominations have closed. TCC had already circulated to relevant students.</p> <p>Email from Leesa Bongers – Agenda items for 16-02-2021 P&F meeting (refer General Business)</p>	
<p>General Business</p>	<ul style="list-style-type: none"> - Update to the webpage - Contributions to TCC School Newsletter with regular column from P&F - Consideration for Boarder Parent involvement with P&F - Uniform – School Blazer request for female-cut jackets for girls - Student Badges - Change to College Leadership System <p>The current process for being included on the email list re TCC P&F is that you are required to tick a box on the “just one thing” handout at the Year 7 information evening. Your email address is then added to the list for the following year. Is this outdated? The information that is published in the school newsletter could perhaps be improved. The meeting attendees felt that parents who are interested in coming along to the meetings ... will come, and that we/TCC can't meet every single need in regards to communication. All meeting dates are on the school calendar. Rob will have his staff in the Communication division take a look at the P&F page on the College website and will bring a recommendation back to a future P&F meeting.</p> <p>Last year we offered teams for all P&F meetings from May onwards. We only had two people who ever joined remotely. We will recommence making the meeting available on teams in the coming months, however, if there are no takers going forward it may be discontinued again.</p> <p>Response to other issues raised re uniforms, badges, College Leadership etc. are not matters that are P&F decisions, and Rob Alexander will discuss these items privately.</p> <p>Rob Alexander briefly mentioned that the changes to the leadership system would be revisited at the end of the year after the new system has been in place for enough time for an evaluation of how well it worked this year can be made.</p>	

2021 Meeting Dates

PARENTS AND FRIENDS ASSOCIATION MEETING DATES 2021

Meetings commence at 5:30pm (Tuesdays)

16 February

16 March

27 April

18 May

15 June

20 July

17 August

14 September

19 October

16 November