



The Cathedral College

Parents and Friends Association

MEETING MINUTES

20th JULY 2021

Chairperson	Marianne Williams	Time	5.30pm - 6.30pm
Secretariat	Trisha Smith	Location	TCCR Library

Attendees (Physical)	Marianne Williams Trisha Smith Mick Alexander Tamara Schillaci Clair Stitt Suzanne Phillips Elise Wadsworth Gabi Vicent Kalie Green Trevor Christensen (arrived late)
Attendees (Teams)	Tim & Leesa Bongers Georgina Harch Miranda Broadbent
Apologies	Rob Alexander Alan Connor

Opening Prayer – Clair Stitt	
Acknowledgement of Country – Marianne Williams	
Minutes of Previous Meeting	<p>Minutes of meeting held 18 May 2021 Moved Gabi Vicent/ Seconded Miranda Broadbent that May 2021 meeting minutes are confirmed true & correct</p> <p>Minutes of meeting held June 2021 Moved Miranda Broadbent / Seconded Georgina Harch that June 2021 meeting minutes are confirmed true & correct</p>

<p>Business Arising</p>	<p>Update on girls long pants addition to uniform: Girls pants have now been added to the school uniform, however, they are not yet readily available from the uniform shop. Alan Connor reported that he went to the uniform shop to purchase pants but available stock was extremely limited. The uniform shop advised that they had received approximately 65 orders for girls long pants, and that stock was expected to be available in three weeks. There was a suggestion from some parents that girls should be permitted to wear long pants all year round rather than just term two & three. There was also a suggestion that TCC should consider a proper ladies cut for the formal blazers. Blazers are currently owned by TCC and loaned to the students when they are required to wear one and they are a unisex blazer. Clair Stitt advised that the school tries to get best fit for each student when they are needed.</p> <p>Action:- Clair Stitt will investigate re the possibility of having a proper girls cut blazer, and provide information to Marianne one both issues (all year option for Girls long pants and Ladies cut Blazer availability)</p>
<p>Agenda Items</p>	<p>1. Refer to email from Tim & Leesa Bongers</p> <ul style="list-style-type: none"> • Just One Thing Form (suggestions for additional items) <p>Tim and Leesa Bongers feel that a lot of parents are not aware of what the “Just One Thing” form is. Leesa proposed that we add a boarder parent support group to the “Just One Thing” form, and suggested that all new parents should be included in the P&F emails, and they can advise if they want to be removed from the mailing list (rather than opting in). Marianne advised that Rob Alexander has previously indicated that he thought this may not be the best option as parents already receive a lot of email, and he did not want parents to disregard important emails due to too many emails going out. Tim Bongers requested that it be noted in the minutes that he disagreed with this, because the P&F information is sent from a different email address to the school email and he did not feel that it would interfere with the important school emails. Tim feels that it is important that all new parents receive the P&F emails without having to opt in.</p> <p>Action: - Issue closed out</p> <ul style="list-style-type: none"> • TCC Webpage (add boarding section) <p>Other schools have a section for boarding where parents can easily go to view everything about boarding. TCC do have a boarding section, but Tim & Leesa feel that it does not have enough information for parents considering sending their children to the boarding facilities at TCCR, or for parents who already have their children living in the boarding facilities.</p> <p>Action: - Clair Stitt will investigate issue with Head of Boarding and report back at next meeting.</p>

	<ul style="list-style-type: none"> • TCC Facebook (new CLOSED GROUP for boarders) <p>Tim & Leesa suggested that it would be good to have a CLOSED facebook page for TCC boarders/parents. This could be used to share boarder news, and photos of special dinners, events etc. so that parents get to see the photos. Leesa indicated that there are a lot of events that boarders attend or participate in that they don't get to see, and they would love to be able to easily see the photos from these events.</p> <p>Action: - Clair Stitt will discuss with Ron Armstrong to see if this is a possibility.</p> <ul style="list-style-type: none"> • TCC Finishing Day (Graduation) for Year 12 Students) <p>Clair Stitt indicated that the letter regarding TCC Graduation has been sent out today with the dates etc. Formal & walk through will be at the end of term three, and there will be a farewell liturgy at the end of term 4. The boarders farewell will possibly move to around the same time as the farewell liturgy (final decision still to be made on this). Not all parents were agreeable to the current arrangements. Clair Stitt explained that the school does the best they can to try to give the students a memorable graduation ceremony in the current environment, and that TCCR really focus on getting the students to finish well, and obtain suitable employment. Tim Bongers asked about graduation certificates being issued to year 12 students. Clair indicated that graduation certificates are not issued by TCCR because all exams are external. There were suggestions that a "finishing certificate" be presented to the students (not with results) but just as a token wrap up (and keepsake) to mark the end of their schooling years.</p> <p>Action:- Clair Stitt to confirm TCC Arrangements this year.</p> <p>2. Refer to email from Roxanne Hodda (P&F Promotion ideas)</p> <ul style="list-style-type: none"> • Videos • Social Media Posts <p>Roxanne was unable to attend tonight's meeting, but Marianne indicated that she had been discussing various ways to promote the P&F with Rob Alexander, including Roxanne's ideas. The committee are keen to try different methods of spreading the word about the TCC P&F. Discussions are ongoing.</p>	
<p>Treasurer's Report</p>	<p>No expenses have been incurred since the last meeting. \$126481.10</p>	

	<p>Marianne Williams moved / Tamara Schillaci seconded that the treasurers report is true and correct.</p>	
<p>Principal's Report</p>	<p>Clair Stitt: Acknowledgement to Country. Reconciliation action plan (RAP) – TCCR has a RAP committee. This committee plans for what the college will do in regards to relationships, education, opportunities etc. for indigenous students. Regarding the Acknowledgement to Country – the current guideline is that all staff should ensure that there is an Acknowledgement of Country at all liturgies, assemblies and special events. Staff & students are encouraged to include Acknowledgement of Country whenever they feel it is appropriate. It is encouraged to use a variety of Acknowledgements include self-authored ones.</p> <p>The current guidelines do not include anything about parent events. Clair Stitt suggested the P&F committee should make their own decision in regards to Acknowledgement of Country and use when we feel it is appropriate. It was suggested that beginning every meeting with an Acknowledgement of Country can sometimes make it “just words” and it can lose its importance.</p> <p>Action:- Welcome to country will be done at meetings.</p> <p>Personal Development Program – TCCR feels that it is 12 months behind with this due to COVID last year (most students missed out on planned personal development as presenters were not able to travel to Rockhampton to facilitate personal development sessions for students. Year 12 missed the choices program last year, so it was held early this year instead. Tomorrow, year Seven will be attending a session delivered by house deans and other staff which will focus on puberty. Next Wednesday year Eight will attend a similar session (as they missed this last year) however it will include some additional content. Year 9 & 10 will attend a Real Talk session. This was presented virtually with year 9 last year, however it did not work well as a virtual event. Due to this, year 9 and 10 will be attending the Real Talk session this year. The Real Talk session is called Love & Life. Students will attend the first part of the session together and then split in to separate male/female sessions. 15th October year 8 day with Koblers (mobile phones), parent evening – “raising</p>	<p>.</p> <p>.</p>

	<p>kids in a hyper-sexualised society” 14th October. Also considering another program called Love Bites (possibly for year 10).</p> <p>Music – QCMF recordings happening at the moment (Qld Cath Music Festival). All recording and the recordings will then be sent away and adjudicated. Feel it’s worth doing even though the students can’t perform live in Brisbane. TCCR celebrated a very successful musical “The Adams Family”. Gala Concert – was held because of the lack of opportunities for students to perform. The Gala Concert was a good link between North & South side catholic schools.</p> <p>Enhancing catholic schools identity surveys – survey was done 5 years ago. One suggestion was to have a catholic identity team. Last year same feedback. CIT has been started. At present the CIT members only include staff, but looking to include parents & students in the future. CIT looking at various recommendations and deciding what can be done immediately and what can be worked on over the coming years. Team will be looking at the Catholic Identity of TCC.</p>	
<p>Correspondence</p>	<p>None</p>	
<p>General Business</p>	<p>August: there will be no P&F meeting as there is a mini conference on 21st August. Parents are encouraged to attend the mini conference. The guest speaker will be Andrew Fuller. UPDATE: DUE TO THE CONTINUING SITUATION WITH COVID-19 THE ROCKHAMPTON DIOCESE MINI CONFERENCE HAS BEEN POSTPONED, THEREFORE WE WILL NOW BE HOLDING A P&F MEETING ON 17TH AUGUST.</p>	

2021 Meeting Dates

PARENTS AND FRIENDS ASSOCIATION MEETING DATES 2021

Meetings commence at 5:30pm (Tuesdays)

16 February

16 March

27 April

18 May

15 June

20 July

17 August

14 September

19 October

16 November